

## Inspection Timer Troubleshooting Guide

- 1) The lights are not flashing?
  - a. Unit is in the Green Zone (will only flash every 2 minutes)
    - i. Press and hold calendar button for 2 seconds. Unit should flash multiple times to showcase where in the inspection period the timer is.
  - b. Unit has lost power for more than 2 minutes
    - i. Press and hold the calendar button until all lights come on at once (more than 2 seconds). Unit is now restored to last time memory point.
  - c. Unit needs new batteries
    - i. Turn unit counterclockwise. Replace batteries. Turn unit clockwise on the back of the unit to put the unit back together.
    - ii. Press and hold battery button to ensure battery life is now full.
    - iii. Press and hold calendar button to ensure time period is where you expect it to be.
- 2) How do I start it out of the box?
  - a. The unit is in sleep mode. Press and hold the calendar button until you see all lights flash at once.
- 3) How do I reset the unit?
  - a. Press and hold both buttons until all lights turn on in sequence. Let go after all lights go out.
- 4) How do I check how much time I have left?
  - a. Press and hold the calendar button for 2 seconds. Light indicates where in the inspection period the timer is.
- 5) How much battery do I have left?
  - a. Press and hold the battery button for 2 seconds. An LED Light will flash indicating how much battery you have left.
    - i. First Green LED  Battery Full
    - ii. Light Green LED  Battery Good
    - iii. Yellow LED  Replace Batteries Soon
    - iv. Red LED  Replace Batteries Now
  - b. When your battery is critically low, the battery LED at the bottom of the unit will turn on. It will flash every \_\_ seconds and any time an LED light flashes. Change batteries when you see this light.
- 6) How do I change the batteries?
  - a. Open up the Timer by holding the back black bracket and twist the blue front face anti-clockwise
  - b. Remove old batteries
  - c. Put in new batteries, ensure the negative (-) (flat end of the battery) is next to the springs in the battery tray
  - d. Replacing the batteries within 45 seconds ensures the countdown time remains.

- e. Close the Timer by twisting the blue front face clockwise on the back black bracket until locked into place

7) I changed my batteries, now what?

- a. Press the battery button to ensure batteries have power. Then press the calendar button to ensure the timer is in the time period in which it was before the batteries were replaced.
- b. If you do not see a light flash during these 2 actions, batteries have been out of the unit for too long and the unit is in sleep mode. Press and hold the calendar button until you see all lights flash at once. Unit will now function from the last time point recorded.

8) How do I attach the Timer to an item or surface?

- a. The Timer can be attached in multiple ways. The back black bracket has multiple holes and slots allow attachments via:
  - i. Cable Ties
  - ii. Screw or nail
  - iii. Hook
  - iv. Self-adhesive Tape
  - v. Hook & Loop Tape
  - vi. Magnets

9) How do I prevent unauthorised opening of the Timer?

- a. At the bottom left of the Timer there is a 5mm hole which allows locking out via a padlock or security seal.