

COVID-19 Back to School Checklist

Schools need to consider implementing several strategies to encourage behaviours that reduce the spread of COVID-19. Hand hygiene, respiratory hygiene and enhanced cleaning and disinfection protocols are all important principles recommended by the government. Our handy checklist makes it easy for you to work out exactly what you require.

Print out this checklist so that you are reminded of what you need

Toilets

Toilets and washrooms are ideal environments for viruses and bacteria to spread. It is crucial that a strict cleaning schedule is implemented and measures put in place to protect pupils and staff from the risk of infection.

✓ Product Checklist:

- ☐ Hands-free Bins
- ☐ Hands-free Hand Wash
- ☐ Hands-free Paper Towel Dispenser
- ☐ Hands-free Sanitiser
- ☐ Hand Hygiene Signs
- ☐ Social Distancing Awareness Signs
- ☐ Floor Signs or Markers
- ☐ Cleaning and Disinfection Supplies

Corridors, Entrances and Exits

Schools should avoid creating busy corridors, entrances and exits where possible and display clear signage to communicate one way systems and distancing rules.

✓ Product Checklist:

- ☐ Social Distancing Awareness Signs
- ☐ Hand Hygiene Signs
- ☐ Infection Control Signs and Posters
- ☐ Floor Signs or Markers
- ☐ Queue Control Systems and Barriers/Tape

Classrooms

Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults.

✓ Product Checklist:

- ☐ Hands-free Sanitiser
- ☐ Hands-free Bins
- ☐ Floor Signs and Markers
- ☐ Cleaning and Disinfection Supplies
- ☐ Respiratory Hygiene Signs
- ☐ Clear Perspex Partition Screens
- ☐ Lightweight Face Shield
- ☐ Lockers

Communal and Reception Areas

There are various ways in which you can encourage social distancing and maintain hygiene standards within your communal areas and reception areas.

✓ Product Checklist:

- ☐ Hands-free Sanitiser
- ☐ Hands-free Bins
- ☐ Legally Compliant Door Retainers
- ☐ Infection Control Signs
- ☐ Social Distancing Signs
- ☐ Cleaning and Disinfection Supplies
- ☐ Floor Signs and Markers
- ☐ Queue Control Systems and Barriers/Tape
- ☐ Clear Perspex Partition Screens

First Aid Room

Based on the first aid needs assessment, it is important to consider the different types of hazards within your school and ensure they are catered for with appropriate first aid supplies.

✓ Product Checklist:

- ☐ First Aid Kits
- ☐ First Aid Room Furniture
- ☐ Infection Control Signs
- ☐ Contaminated Waste Bin
- ☐ Disposable Gloves
- ☐ Disposable Aprons
- ☐ Disposable Masks
- ☐ Body Fluid Disposal Kits
- ☐ Surface Cleaners
- ☐ Non-contact Thermometer

Janitorial and Cleaning Stores

Cleaning and janitorial supplies are essential for educational facilities and it is important to ensure that they are stored correctly according to COSHH regulations to prevent any risk to staff and pupils.

✓ Product Checklist:

- ☐ Cleaning and Disinfectant Supplies
- ☐ Surface Wipes

- ☐ Wet Floor Signage
- ☐ Mop and Bucket
- ☐ COSHH Storage Cabinet
- ☐ Spill Kits

Frequently Touched Surfaces

You can help prevent the spread of COVID-19 and other germs by reducing the number of touchpoints around your school and regularly disinfecting the ones you cannot eliminate.

✓ Product Checklist:

- ☐ Hands-free Bins
- ☐ Hands-free Hand Wash
- ☐ Hands-free Paper Towel Dispenser
- ☐ Door Handle Covers
- ☐ Hands-free Sanitiser
- ☐ Door Wedge
- ☐ Legally Compliant Door Retainers

Car Parks

With social distancing guidelines reducing the ability of public transport to cope with mass transit, teachers and staff are being asked to walk, cycle or drive to work. Are your current parking arrangements suitable?

✓ Product Checklist:

- ☐ Line Marking Equipment
- ☐ Car Parking Signage
- ☐ Traffic Cones
- ☐ Bicycle Racks

Playgrounds

Outdoor play areas may need to be cordoned off to maintain distancing between groups of children. Outdoor play equipment also needs to be frequently cleaned.

✓ Product Checklist:

- ☐ Barriers and Tape
- ☐ Line Marking Equipment
- ☐ Cleaning and Disinfection Supplies