

Asbestos

MANAGEMENT CHECKLIST

Company

Area	Date
------	------

Management

	YES	NO	N/A	Comments/Action Recommended
Assess whether asbestos is, or is suspected to be on the premises.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Prepare a record of the location of any asbestos - an asbestos register.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If asbestos is identified or suspected, determine the risk posed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If exposure cannot be avoided, introduce control measures to reduce risk.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Make information on the location and condition of the asbestos available to anyone liable to work on it or disturb it.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Prepare a suitable plan, detailing how work is to be carried out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Keep parts of premises clean where work with asbestos is to be carried out.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Provide employees exposed to asbestos with suitable washing and changing facilities.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Provide employees liable to be exposed to asbestos with information, instruction and training.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Notify the enforcing authority (the HSE or local authority) in writing at least 14 days prior to any licensed asbestos work and for any non-licensable work with asbestos which is not exempted before work commences.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Ensure asbestos waste is transported and disposed of in accordance with legislation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
If anticipated exposure to asbestos is liable to exceed control limits, ensure compliance with relevant legislation.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Prepare procedures for protecting employees in the event of an asbestos incident, accident or emergency.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	